

Headteachers of Secondary  
Schools

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Date: September 2018

Dear Headteacher

**School and Academy Admissions 2019/2020 (September 2019 Intakes)**

Lancashire's online admission system is now the main means of applying for school and academy places for September 2019.

The online application system will open from 9am on Monday 3 September 2018 for applications for September 2019 – [www.lancashire.gov.uk/schools](http://www.lancashire.gov.uk/schools)

Online application levels for annual intakes in Lancashire have already reached around 95%. Online engagement and the ongoing development of superfast broadband in the County support the strategy to sustain as far as possible full online application for future years.

Arrangements are the same as last year:

Paper booklets and forms will not be circulated in bulk.

To assist the process you will find enclosed:-

- A couple of information booklets and area inserts for your information.
- Four copies of the flyers we have issued to Primary Schools to alert Reception and Year 6 applicants of the new arrangements.
- Please display the posters at your school or academy.

PTO



Do you have a child starting primary or secondary school in September 2019 and live in Lancashire?

Apply for their school place online at [www.lancashire.gov.uk/schools](http://www.lancashire.gov.uk/schools) or give us a call on 01772 532189

Closing date for applications:

- 31 October 2018 for secondary
- 15 January 2019 for primary

**You still need to apply, even if a brother or sister is already at the school**

Between 1 October and 31 January schools are consulting with you to make sure admission arrangements meet future needs. To find out more visit [www.lancashire.gov.uk](http://www.lancashire.gov.uk) and search 'School admission policies'.

IMPORTANT INFORMATION FOR PARENTS

## SCHOOL & ACADEMY PLACES – SEPTEMBER 2019

**Do you have a child due to start  
Primary or Secondary School / Academy  
in September 2019?**

**Do you live in Lancashire?**

Apply for a school or academy place online at:  
**[www.lancashire.gov.uk/schools](http://www.lancashire.gov.uk/schools)**

You must apply if your child has a 4<sup>th</sup> birthday between 1<sup>st</sup> September 2018 and 31<sup>st</sup> August 2019 and/or if your child is in his or her last year of primary school from 3<sup>rd</sup> September 2018. You must apply even if an older brother or sister is already attending your preferred school or academy.

Non-Lancashire residents must approach their home Local Authority.

### CLOSING DATES FOR APPLICATIONS FOR SEPTEMBER 2019

SECONDARY 31 OCTOBER 2018

PRIMARY 15 JANUARY 2019

Please read the admission arrangements carefully for the schools you are interested in applying to. These can be found on our website and/or obtained from the schools.

If transport is a consideration,  
please view the home to school transport policy arrangements  
at [www.lancashire.gov.uk/schools](http://www.lancashire.gov.uk/schools)

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**Lancashire**  
County  
Council

